

Job Title: **Apprentice Rehabilitation Worker**

Grade: Band C

Reports to: Sensory Operations Manager

Role Responsibilities: No line management or budget responsibilities

The Role

ECL's vision is to be the supplier of choice for Adult Health and Social Care, this role requires strong commercial awareness and the ability to deliver a customer centric service.

The Apprentice Rehabilitation Worker will learn the skills required and work towards providing assessment and rehabilitative training which includes daily living skills and indoor mobility training and low vision advice for adults with visual impairments or who are Deafblind.

The role requires enthusiasm and commitment, with strong communication skills and the ability to work independently under pressure using own initiative and within a multi-disciplinary team.

Job purpose

The Apprentice Rehabilitation Worker will undertake assessment of needs and reviews for visually impaired or dual sensory impaired people.

The successful applicant will provide individually tailored rehabilitation programs directly to individuals based upon the assessment of their needs and the need to maximise independence.

Key Accountabilities

- Work flexibly and collaboratively across structural boundaries as part of cross functional teams, and in support of key functional outputs, regardless of where you sit within the organisation.
- Think creatively, challenging the norms, and constructively challenging those around you (including those more senior) to ensure continuous improvement, commercial astuteness, and inspire the same in colleagues.
- Ensure understanding and the proper assessment and mitigation of risk, including Information Governance, Safeguarding, Health and Safety and Business Continuity.
- Responsible for recognising a disclosure of a concern from an individual that requires a safeguarding intervention to be made and to take appropriate action.

Duties and Responsibilities

- To provide assessments with support from the Operations Manager and Qualified Rehabilitation colleagues as appropriate.

- To undertake assessment of needs and reviews for visually impaired people.
- To provide individually tailored rehabilitation programs directly to individuals based upon the assessment of their needs and the need to maximise independence.
- Provide information, advice and training to individuals, families, carers and other professionals to raise awareness and improve/inform practice.
- Maintain up to date and accurate records, provide reports, appropriate documentation and statistical information, as required meeting service standards, policies and procedures.
- Maintain up to date knowledge of policies and procedures and of key legislation and regulations.
- Manage own caseload effectively and meet associated key performance indicators.
- Work collaboratively with other agencies, voluntary organisations and groups striving to enhance and improve service delivery to sensory impaired people.
- Carry out any other appropriate duties that may be required, which are commensurate with the grade of the post.

This job description is only an outline of the tasks, responsibilities and outcomes required of the role. The jobholder will carry out any other duties as may be reasonably required by his/her line manager.

Person Specification

Key Skills and Competence

- Strong desire to become a Rehabilitation Worker for Visually Impaired People
- Ability to work under pressure
- Excellent communication skills
- Great organisation skills
- IT literacy

Education and qualification

- English and Maths at Level 2. (GCSE grade A-C/4-9)

Plus one of the following:

- Level 3 NVQ or Diploma or equivalent (full award)
- 2 or more A-Levels (DD/48 UCAS tariff points) or a BTEC ordinary National Diploma
- Level 2 NVQ or Diploma (full award) plus a written paper*
- 5 GCSE passes at grade 4 (grade C) or above plus a written paper*

**details of content will be provided by the university admissions tutor post apprenticeship application*

Skills and Experience

- Experience of working with adults with sensory needs desirable.
- Valid driving licence and access to a car
- Knowledge of legislation, policies and procedures in relation to specialised area of work, i.e. sensory impaired adults.

- Ability to make sound decisions and use experience and knowledge in relation to rehabilitation to ensure best practice.
- Ability to identify objectives and outcomes and the means to achieve them.
- To be able to manage own caseload effectively and meet relevant key performance indicators.
- Ability to make and implement appropriate decisions in relation to day to day queries, referrals and allocations.
- Demonstrate commitment to the organisation and show responsibility in carrying out their work.
- Strong communication, inter-personal and presentation skills.
- Ability to work collaboratively with other agencies and groups in enhancing service delivery to sensory impaired people.
- Ability to liaise with statutory agencies and voluntary organisations.

Values and Behaviours

- Caring
- Excellence
- Integrity
- Teamwork

ECL's Values

Caring – supporting others with care, compassion, and positive engagement

Excellence – working efficiently and innovatively to achieve excellence



Integrity – being open and having the courage to do what is right.

Teamwork – working together to achieve our common goals